

EMPLOYMENT

Assam Cricket Association invites applications to fill up the following posts:

Manager (Finance) : 1 (One)

Qualification: MBA (Finance) / M. Com (Accountancy)

Experience: Must have experience in Finance and Accounting with special proficiency in GST and Income Tax matter. The candidate must be fully conversant with Tally Software.

Age: Up to 55 Years

Salary: Rs. 50,000/- P.M.

Manager (Cricket Operations) : 1 (One)

Qualifications: Must have knowledge of various Rules, Regulations and Procedures of the game of Cricket under BCCI along with Managerial skills. Preference will be given to players who have represented Assam in Domestic Cricket.

Age: Up to 45 Years

Salary: Rs. 40,000/- P.M.

Media Relations Officer : 1 (One)

Qualification: Graduate with a Creative Mindset and Writing Skills and have special interest in cricket.

Experience: Must have experience in handling website and social media with good command over both English and Assamese languages.

Age: Age no bar.

Salary: Rs. 22,000/- P.M.

Office Assistant : 1 (One)

Qualification: Graduate with proficiency in English and Assamese (written and spoken) with Computer knowledge and Secretarial Service.

Age: Up to 40 Years

Salary: Rs. 20,000/- P.M.

ACA is also looking for experienced people to manage a fully equipped restaurant and catering facility. The following posts need to be filled up:

- **Catering cum Restaurant Manager** : 1 (One)
- **Head Chef** : 1 (One)
- **Cooks** : 3 (Three)
- **Waiters** : 6 (Six)
- **Utility Boys** : 2 (Two)

Salary: Salary will be negotiable and commensurate with Professional Qualification and Experience.

Applications with Resume should be addressed to:

Secretary, Assam Cricket Association
ACA Stadium, Barsapara, Guwahati – 781018
E-mail : assamca@rediffmail.com

Selection will be done on the basis of scrutiny of forms and personal interview. Last date of submission of application is 11/09/2020 (4:00 PM). Date of Interview: 12/09/2020 and 13/09/2020 from 10:00 AM onwards. Assam Cricket Association will not provide any TA/DA/Accommodation for attending the interview.

(DEVAJIT SAIKIA)
Secretary
Assam Cricket Association